**Draft**

PATIENT PARTICIPATION GROUP: CORE GROUP: 24 MARCH 2017

Those present:

Patients: Audrey Alford, Paul Alford, Anne Allan, Craig Marriott

(apologies received from David Williams)

Glossary: Old Court House (OCH), Patient Participation Group (PPG), Sutton Clinical Commissioning Group (SCCG), Patient Reference Group (PRG), Healthwatch (HW), Robin Hood Lane (RHL), Care Quality Commission (CQC)

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| ***Item*** | ***Action*** |
| 1. **Core Group and Virtual Group**:   Contact information for new Virtual Group (VG) members had been received - to be added to the email circulation list. Virtual Group members to be invited to the next Open meeting | AAllan to update email list of VG members  AAllan to invite VG to Open meeting |
| 1. **Communication with Patients:**   Discussed at the Liaison meeting between the CG members and the Partners. | Update - next PPG meeting |
| 1. **Annual Survey:**   The Practice reported that they had received 93 completed surveys. It was not known how many had been done online. AAlford passed on a paper copy of the final survey to AAllan. Collated survey comments will be needed in due course.  AAllan reported that she was not sure if she had received the final electronic version of the 2017 Annual Patient Survey. | An item for next PPG agenda  AAllan to check if received electronic copy of survey |
| 1. **PRG:**   OCH PRG Reps are P. Alford and A. Alford  Report from meeting 30 January 2017  A presentation was made by Tanya Trimnell, Health & Social Care Integration Project Manager (LBS) and Carole Lambe, Director Systems Resilience and Integration (Sutton CCG). They spoke of joining services using a joint budget with key aims to reduce hospital admission and delayed discharge from hospital plus improving dementia diagnosis rates.  The Sutton Integrated Digital Care Record system is being developed to share access to patient records between St Helier, GP practices and social services and enable health professionals to quickly treat patients. It is planned to have three Integrated Locality Hubs, initially Wallington Library, where health and social care staff will be located together to provide a single access point for patients. It was confirmed the scheme is funded & should result in savings.  Clare Lowrie-Kanaka, Project Manager (Sutton CCG) and Carolyn Reynolds, Head of Primary Care (Sutton CCG) updated the PRG on Patient Education Sessions (12) including diabetes, COPD, Older patients & Children and Help Yourself to Health, a six week awareness course presented in English, Tamil, Urdu and Polish. They were also promoting Online Access to GP surgeries.  Carolyn Reynolds told of plans for South Sutton Medical Centre, a new facility in Hackbridge and the development of Central Sutton Health Centre in Robin Hood Lane incorporating up to five practices. PA explained OCH is not keen to move and surveyed their patients, who overwhelmingly did not want the Practice to move. Carolyn Reynolds questioned the survey, stating the questions were misleading & changes would be made to transport that patients are unaware of!  Claire Kelly, Principle Associate Communications (South East Commissioning Support Group) presented the Health Help Now app/website, the aim of which is to educate patients & put them more in control of their own health.  *PRG cont.*  Report from meeting 22 March 2017  Clare Lowrie-Kanaka, (Patient and Public Engagement Manager NHS Sutton CCG) presented the new extended hours facility to be available at Wrythe Green Surgery, due to be up and running from 19/4/2017. The facility will not be a walk-in service but will need to be pre-booked via your own GP surgery. Unlike usual surgeries it will be open 6.30 to 20.00 Monday to Friday, 8.00 to 20.00 Saturday and Sunday. Each appointment will be scheduled for 15 minutes and a condition of the appointment will be agreeing that the GP or nurse seen will have access to your medical history from your own GP.  Yve Stainton, Exercise Referral Coordinator, Everyone Active, presented the Exercise Referral Scheme, which is available in Sutton. It can be prescribed to suitable patients by their GP.  More news of the Central Sutton Health Centre is that there will be a public meeting on Wednesday 29th March 2017 at the Sutton Holiday Inn from 4pm to 6pm. In order to book a place, please contact Clare Lowrie-Kanaka on 020 36683259.  Dates of future meetings  10 May 2017  12 July 2017  13 September 2017  Healthwatch Sutton is contracted by the SCCG to run PRG meetings. |  |
| 1. **Newsletter:**   It had been agreed that the next newsletter be published June/July. Selecting PPG articles for the next newsletter to be discussed at the next meeting.  AAllan has received the final version of the Autumn/Winter 2016 newsletter. | PPG newsletter articles an item for the next PPG agenda |
| 1. **Practice booklet:**   The Practice booklet is being updated by KS. It has been agreed that PPG basic information about the PPG will be included. | An item for next PPG agenda |
| 1. **Assisting on National Health Days:**   No update |  |
| 1. **OCH refurbishment:**   OCH refurbishment  All refurbishment plans are on hold while the Central Sutton Health Centre proposal is settled one way or another. | Update - next PPG agenda |
| 1. **AOB:**   Notes of meetings  On the PPG area of the Practice website there are two links to PPG notes of meetings which need to be merged. It was agreed to request that JM merge them all under PPG notes of meetings which would only require one link. Only the Core Group meeting notes can be put on the website and circulated more widely.  CCG  The CCG hold an annual forum for PPG members (always on a Tuesday). Unfortunately no-one from the PPG is able to go this year. | AAllan to contact JM re merging PPG notes of meetings on website |
| * **Dates for future meetings:**   The following dates have been proposed:  Friday 26th May OCH Open meeting 12.00 – 1.00pm, Core Group 1.00-2.30pm, agenda items CG newsletter articles, meeting dates, Terms of Reference  Friday 30th June OCH Core Group 12.00-1.00pm, Liaison meeting 1.00-2.00pm, Core Group 2.00-3.00pm  Friday 15th September OCH Core Group 1.00-2.30pm, agenda item Annual Survey | PPG to liaise with Practice |

Anne Allan 23 MARCH 2017